



SAFETY BRIEFING CHECKLIST



Overall Safety

- LIFEJACKETS** – How to fit – when to operate – how to operate.
- DECK SAFETY** – One hand for the boat and one hand for yourself – danger areas – winches/clutches – gybing.
- MAN-OVERBOARD EQUIPMENT** – Shout “Man-Overboard” – tell someone-keep pointing at the person in the water – throw liferings and equipment.
- EMERGENCIES** – Alert all onboard – wear lifejackets – leave belongings – get on deck – follow skippers’ instructions – ensure everyone is accounted for.
- GENERAL** – How the domestic system work – gas routine or generator starting – where to stow gear.
- DELEGATION OF RESPONSIBILITIES** – Watch systems – nominate person in charge in the event of something happening to the skipper.

At least one other person should know the following

- STOWAGE CHART**
- LIFERAFTS** – Location – how and when to deploy – location of grab bag.
- MAN-OVERBOARD** – MOB procedure – how to get them back onboard – GPS MOB button. (even very experienced crews benefit from physically practicing this).
- FLARES** – Location – how and when to use them.
- COMMUNICATIONS** – How to switch VHF on and send a MAYDAY or DSC alert – how to operate EPIRBs if carried.
- SWITCHES** – Navigation lights, interior lights and electronics – GPS, sounder and log.
- FIRE** – Extinguisher location – how and when to operate – organize evacuation.
- ENGINE** – How to stop, start and control the engine.
- NAVIGATION** – Reading position off the GPS or chart – basic outline of the passage plan.
- ANCHORING** – How to drop and retrieve the anchor – with and without power.
- FIRST-AID** – Location of first-aid box and manual.

